

City of Southgate

Regular City Council Meeting

December 18, 2024

A Regular Meeting of the Council of the City of Southgate was held on Wednesday, December 18, 2024 in the Southgate City Hall Council Chambers and was called to order at 7:00 PM by Council President Pro Tem Christian Graziani.

This meeting began with the Pledge of Allegiance.

Present: Victoria Araj, Priscilla Ayres-Reiss, Edward Gawlik Jr., Karen George, Christian Graziani, Phil Rauch

Absent: Zoey Kuspa (excused)

Also Present: Mayor Joseph G. Kuspa, City Attorney Brandon Fournier, City Administrator Dan Marsh, Assistant City Administrator/Finance Director Doug Drysdale, City Clerk Janice Ferencz, City Treasurer Chris Rollet, City Engineer John Hennessey, Public Safety Director Joseph Marsh, Police Chief Mark Mydlarz, Recreation Director Julie Goddard, & Building Inspections Director Tim Leach

Minutes:

Moved by Rauch, supported George, RESOLVED, that the minutes of the City Council Work Study Session dated December 4, 2024 be approved as presented. Carried unanimously.

Moved by George, supported by Gawlik, RESOLVED, that the minutes of the Regular City Council Meeting dated December 4, 2024 be approved as presented. Carried unanimously.

Consideration of Bids:

1. Letter from Mayor; Re: Award Bid for Elevator Maintenance and Repair moved by Ayres-Reiss, supported by George, RESOLVED THAT the Southgate City Council award a 5-year agreement to KONE, Inc. for elevator maintenance and repair services in the discounted annual amount of \$4,446.00, and approve the hourly billing rates for services per the OMNIA Partners Pricing Sheet – IUEC Detroit Local 36. Motion carried unanimously.

Communications “A”:

1. Memo from ACA/Fin. Dir; Re: Resolution FY 2023/24 Audit Report & Restating Fund Balances moved by Gawlik, supported by George, RESOLVED THAT the Southgate City Council adopt resolution accepting and approving the audit report from Plante Moran for fiscal year 2023/24, and restating the fund balance as follows:

General Fund

Nonspendable - Prepays	\$ 226,720
Restricted	
Unspent Property Tax – Rubbish	\$ 820,949
Unspent Property Tax – P&F Pension	\$ 284,206
Low Income Housing	\$ 9,163
Building Dept	\$ 715,616

General Fund

Committed	
County Property Tax Chargeback's	\$ 300,000
Computer Software Acquisition	\$ 10,000
Fire Rescue Equipment	\$1,000,000
SINC	\$ 136,000

Assigned

Workers Compensation	\$ 500,000
Severance Reserve	\$1,600,000

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Future Working Capital	\$ 300,000
Future OPEB	\$ 500,000
Future Budget Shortfalls due to Deficiencies in Court Revenue	\$ 600,000

Capital Project Funds

Committed

Police Cars	\$ 350,000
Property Acquisition	\$ 113,683
Fire Rescue Equipment	\$ 250,000

Assigned

Capital Projects	\$ 79,402
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Motion carried unanimously.

2. Memo from Administrator; Re: Parks & Recreation Master Plan 2025-2029 Public Hearing Request moved by George, supported by Araj, RESOLVED THAT the Southgate City Council set a public hearing regarding the City of Southgate's Parks and Recreation 2025-2029 Master Plan to take place during the regularly scheduled Council meeting on January 15, 2025 in the Council Chambers. Motion carried unanimously.
3. Letter from Mayor; Re: Purchase of No-Touch Cleaning Equipment (Waiver of Bid) moved by Araj, supported by Rauch, RESOLVED THAT the Southgate City Council waive the bidding process and approve the purchase of a KaiVac 2750 No-Touch Cleaning Machine, including accessories and battery pack , from Colman-Wolf in the total amount of \$8,057.52. Motion carried unanimously.
4. Letter from Mayor; Re: UFED Touch Ultimate Software License moved by George, supported by Araj, RESOLVED THAT the Southgate City Council approve the UFED Touch Ultimate software license renewal for a one-year period expiring December 8, 2025, with Cellebrite Inc. in the amount of \$6,450.00. Motion carried unanimously.
5. Letter from Mayor; Re: In-House Video Surveillance Camera System Service Agreement moved by George, supported by Gawlik, RESOLVED THAT the Southgate City Council approve the renewal of the Full Replacement Prime Shield service agreement with D/A Central (Oak Park, MI) in the amounts of \$15,320.00 for the City/Public Safety Division and \$10,930.00 for the 28th District Court for a total amount of \$26,250.00, with the renewal to run through December 31, 2025. Motion carried unanimously.
6. Letter from Mayor; Re: Appointments to Board of Zoning Appeals moved by Rauch, supported by Araj, RESOLVED THAT the Southgate City Council approve the appointment of Tom Coombs, Tim Foucher & Jake Orman to the Board of Zoning Appeals for a term expiring December 2027. Motion carried unanimously.
7. Letter from Mayor; Re: Appointments to Downtown Development Authority moved by Gawlik, supported by Ayres-Reiss, RESOLVED THAT the Southgate City Council approve the appointment of Brian Batko, Bruce Genthe, Wally Kleit & Lauren Moser to the Downtown Development Authority for a term expiring December 2028. Motion carried unanimously.
8. Letter from Mayor; Re: Appointments to Tax Increment Finance Authority moved by Rauch, supported by Ayres-Reiss, RESOLVED THAT the Southgate City Council approve the appointment of Patrick

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Guentner and Patricia Anderson to the Tax Increment Finance Authority for a term expiring December 2028. Motion carried unanimously.

9. Letter from Mayor; Re: Appointment to Dangerous Building Hearing Board moved by George, supported by Ayres-Reiss, RESOLVED THAT the Southgate City Council approve the appointment of Ray Howard to the Dangerous Building Hearing Board for a term expiring December 2027. Motion carried unanimously.
10. Letter from Mayor; Re: Appointment to Compensation Commission moved by Rauch, supported by George, RESOLVED THAT the Southgate City Council approve the appointment of Eric Croft to the Compensation Commission for a term expiring December 2031. Motion carried unanimously.

Communications “B” – (Receive and File):

1. Letter from Mayor; RE: Appointments to Cultural Arts & Special Events Commission moved by Rauch, supported by George, RESOLVED, that the Southgate City Council receive and file the Letter from Mayor; Re: Appointments of Marion Bolen, Cindy Burley, Nancy Gratz, Ana Mitchell, Robin Craig and Vanessa Belcher to the Cultural Arts & Special Events Commission for a term expiring December 2026. Motion carried unanimously.

Claims and Accounts:

Moved by Rauch, supported by Ayres-Reiss, RESOLVED, that Claims and Accounts be paid as outlined on Warrant #1511 for \$1,565,411.88. Motion carried unanimously.

Adjournment:

Moved by George, supported by Ayres-Reiss, RESOLVED THAT this Regular Meeting of the Southgate City Council be adjourned at 7:14 P.M. Carried unanimously.

Zoey Kuspa
Council President

Janice M. Ferencz
City Clerk